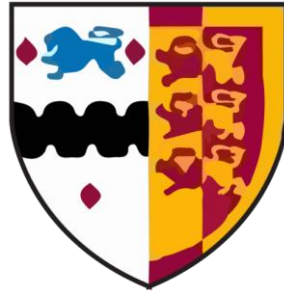


# OLD BRISTOLIANS HOCKEY CLUB



## 1. The Name, Location, Objectives and Type of Club

- 1.1 The name of the Club is Old Bristolians Hockey Club (OBHC). The Club does not have a formal constitution but is operated through elected officers and membership. The Club is affiliated to the Old Bristolians Sports Club, which in turn is a member of the Old Bristolians Society.
- 1.2 The Club is situated in the County of Somerset and is affiliated to England Hockey through Avon and West Hockey
- 1.3 The objectives of the Club are;
  - a. Provide a safe and enjoyable environment for people of all ages and abilities to play hockey.
  - b. The recruitment and development of people of all ages and ethnic background into the sport of hockey as players, leaders/coaches, umpires and administrators.
  - c. The provision of playing, leading/coaching, umpiring and administrative opportunities at a participation, development and performance level.
  - d. To provide equity of opportunity across all areas of the club, to encourage inclusion by minority groups.
  - e. To provide a safe, effective and child friendly environment in which to play and learn hockey.
  - f. To provide an inclusive environment for people of all ages to socialise and contribute to the growth and longevity of the hockey club.
  - g. Through affiliation and membership of the Old Bristolians Society and Sports Club work to promote the participation in all sports at the Club, namely Rugby, Hockey and Cricket. Through involvement provide a permanent memorial to the former Old Bristolians who gave their lives in World Wars I and II.
- 1.4 The Club is a member's club open to all.

## 2. Membership

- 2.1 Membership is open to anyone above the age of 6 who is interested in playing, coaching or volunteering in hockey.
- 2.2 The types of membership and associated fees will be as agreed at the Club's Annual General Meeting.
- 2.3 All members will be subject to the regulations of this statement and by joining the Club will be deemed to accept these regulations and the codes of practice that the Club adopts.
- 2.4 Individuals shall not be eligible to take part in the business of the Club or vote at the general meetings unless the applicable subscription has been paid in full at the required time.

## 3 Sports Equity

3.1 This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

*Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.*

3.2 The Club respects the rights, dignity and worth of every person and will treat everyone equally within the context of their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.

3.3 The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.

3.4 All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.

3.5 The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures

## **4 Committee**

4.1 The affairs of the Club shall be managed by the Committee of OBHC, except for matters reserved for the club in the Annual General Meeting.

4.2 OBHC Committee shall consist of Chairperson, Vice Chairperson(s), Treasurer, Captains, Head of Juniors, Social Secretary(s), Umpire Secretary, Fixtures Secretary(s), Membership secretary, Communications secretary, Web & Club Management and Welfare Officer, who shall be elected by the Club in the Annual General Meeting.

4.3 The President of the Club is an ex-officio member of the Committee and provides guidance to the Chair and engages in Extraordinary General Meetings where required.

4.4 OBHC Committee may appoint one or more additional members of OBHC Committee or advisers as necessary to fulfil its business.

4.5 The elected Chairman and Treasurer of the Club shall be the signatories for all payments made by the Club.

4.6 The OBHC committee has the ability to set rules and adopt new policy for the Club to operate, as changing circumstances require. This will also be in line with the rules and management of the Old Bristolians Sports Club.

4.7 The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings.

4.8 The committee meetings will be convened by the Chairman of the Club and be held no less than 6 times per year.

4.9 Only the posts listed above will have the right to vote at committee meetings.

## **5 Finance**

- 5.1 The Treasurer in consultation with OBHC Committee shall be responsible for recording all financial income and expenditure of the Club. The Treasurer will present the accounts at each Annual General Meeting of the Club.
- 5.2 The financial year of the Club will run from March 1<sup>st</sup> to April 30<sup>th</sup>
- 5.3 All Club monies will be banked in an account held in the name of OBHC.
- 5.4 Any cheques drawn against club funds should hold the signatures of the treasurer plus up to two other officers.

## **6 Annual General Meeting & Extraordinary General Meetings**

- 6.1 Annual General Meeting of the Club shall be held annually at the end of the season. The meeting will follow a standard format that will as a minimum include the following:
  - 6.2 Election of the new committee
  - 6.3 Reports from Captains, Chairman and Treasurer
  - 6.4 Financial review including membership fees and subscription setting
  - 6.5 Any other business raised
- 6.6 Notice of the time of the Annual General Meeting shall be posted for a period of at least 14 days before the date of such a meeting.
- 6.7 Nominations for Committee members will be requested and received prior to the AGM
- 6.8 An Extraordinary General Meeting may be called at any time by OBHC Committee or by at least 20% of Club members making a written request to OBHC Committee for such a meeting, with at least 14 days notice.
- 6.9 Every member of the Club shall be entitled to be present and to vote at any General Meeting of the Club and should there be equality on any voting issue the Chairman of the meeting shall have the casting vote.

## **7 Discipline & Appeals**

- 7.1 All concerns, allegations or reports of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns.
- 7.2 All complaints regarding the behaviour of members should be presented and submitted in writing to the Chairman.
- 7.3 Representatives from the Committee will meet to hear complaints within 14 days of a complaint being lodged. The Committee has the power to take appropriate disciplinary action including the termination of membership.
- 7.4 The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 7 days of the hearing.
- 7.5 There will be the right of appeal to the Committee following disciplinary action being announced. The Committee should consider the appeal within 10 days of the Committee receiving the appeal.

## **8 Dissolution of the Club**

8.1 If the Club shall pass in General Meeting, by a majority comprising two-thirds or more of the members present and entitled to vote, a resolution of intention to dissolve the Club, OBHC Committee shall take immediate steps to convert all of the assets of the Club into money.

8.2 The proceeds of the conversion shall be used by OBHC Committee firstly to discharge all the debts and liabilities of the Club. The OBHC Committee will then ensure any balance be passed into the Old Bristolians Sports Club.

## 9 Declaration

OBHC hereby adopts and accepts this statement as a current operating guide regulating the actions of members.

Name	Position	Date	Signature
David McGinty	Vice Chair	30/08/21	David McGinty
Nick Stibbs	Chairman	08/30/2021	N. Stibbs
Louise Pretty	Vice Chair	08/30/2021	L. Pretty
Gil Martin	M1s Captain	09/01/2021	G. Martin
Lottie Paul	L1 Captain	08/30/2021	L. Paul
Peter Tovey	Fixtures Sec (Men)	08/30/2021	P. Tovey
Joanna Norton	Comms officer	09/01/2021	J. Norton
Jamie Bassett	Head of Junior Hockey	09/17/2021	J. Bassett
Jo Bezant	Welfare Officer	09/01/2021	J. Bezant
Kirstie Leach	Membership	08/31/2021	K. Leach
Nelleke Paulusma	Fixture secretary Ladies	08/30/2021	N. Paulusma
Bob Pearce	Mr.	08/30/2021	B. Pearce